

**Agenda**  
**BIGGS UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**BOARD ROOM – 300 B Street**  
**June 9, 2021**  
**6:30 p.m. Closed Session**  
**7:00 p.m. Estimated Open Session**

District COVID-19 Protocol

<p>* Guidelines on use of facial coverings – Staff and visitors entering any District building is required to wear a facial covering. Disposable masks will be available.</p> <p>* Guideline on social distancing – Staff and visitors are asked to maintain a minimum of 6 feet between people or wear face covering when not possible.</p>
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**OPEN SESSION**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF AGENDA**
- 5. APPROVAL OF MINUTES**

A. May 5, 2021 Regular meeting

**CLOSED SESSION**

1. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

If Closed Session is not completed before 7:00 p.m., it will resume immediately following the open session/regular meeting.
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**RECONVENE TO OPEN SESSION**

- 1. ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**
- 2. PARENT ASSOCIATIONS REPORTS**
- 3. CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS**
- 4. PUBLIC COMMENT**  
Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3-5 minutes and 20 minutes each subject matter.

## **5. PUBLIC HEARINGS**

- A. LCAP Plan
- B. 2021/2022 Original Budget

## **6. REPORTS (Pursuant to the Brown Act: Gov. Code 854950 et.seq. - Reports are limited to announcements or brief descriptions of individual activities)**

- A. ELEMENTARY SCHOOL PRINCIPAL'S REPORT
- B. HIGH SCHOOL PRINCIPAL'S REPORT
- C. M/O/T AND FOOD SERVICE DIRECTOR'S REPORT
- D. SUPERINTENDENT'S REPORT
- E. CHIEF BUSINESS OFFICER'S REPORT
  - 1. 2021-2022 Original Budget
- F. BOARD MEMBER REPORTS

## **7. CONSENT AGENDA**

All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

- A. Inter-district Agreement Request(s) for the 2021/2022 school year

## **8. ACTION ITEMS**

- A. Superintendent's Evaluation
- B. Approve Addendum of Lease for Development & Use of Facilities between BUSD and the City of Biggs
- C. Approve Agreement between Biggs Unified and Medical Billing Systems Inc. for one year starting 7/1/2021
- D. Approve Three Year Contract with Document Tracking Services (DTS) effective June 15, 2021
- E. Approve Certificated Substitute Salary Schedule & Extra Duty Pay effective July 1, 2021
- F. Approve Education Protection Account (EPA) expenses

The Superintendent recommends approval.

- G. Approve 2021/2022 Designation of CIF Representatives to League

The Superintendent recommends approval of the following representatives: Doug Kaelin and Tyler Rutledge

- H. Approve additional 6 hour Instructional Aide position in the SDC classroom effective July 1, 2021

## **9. PERSONNEL ACTION**

- A. Approve hiring of Deanna Jones and Katie Cyr as Short-term Summer Lt. Maintenance/Custodian positions.
- B. Accept resignation of Erin Medeiros as H.S. Secretary/Attendance effective June 30, 2021

- C. Approve hiring of Erin Medeiros as H.S. Secretary effective July 1, 2021
- D. Approve hiring of Christine Ryan in the H.S. Secretary/Attendance effective July 1, 2021.
- E. Accept resignation of Kris Scott as Instructional Aide at Biggs Elementary School effective May 18, 2021
- F. Accept resignation of Gretchen Nevens as BHS Spanish Teacher effective June 30, 2021
- G. Approve hiring of Ruby Acevedo in the Biggs Elementary Teacher position for 2021-2022 school year.
- H. Approve hiring of Carlos Mendoza as a walk-on coach for Varsity Football for the 2021/2022 season
- I. Approve Stipend List for the 2021-2022 School Year.

1. BES Lead Teacher	Melissa Green
2. BES Student Coun. Adv.	Javier Solis
3. CJSF Advisor	Javier Solis
4. Chess Advisor (K - 5 <sup>th</sup> Grades)	Tammie Loftin
5. BES Testing Coord. (SBAC)	LaQuita Ulrich
6. Shady Cr. Coord.	Gina Stephens
7. Shady Cr. Teacher (1 of 2)	Gina Stephens
8. CSF Advisors	Vince Sormano

#### **10. INFORMATION ITEMS**

#### **11. FUTURE ITEMS FOR DISCUSSION**

#### **12. ADJOURNMENT**

Notice to the Public: Please contact the Superintendent's Office at 868-1281 ext. 250 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.